

Mayacamas Fire Safe Council Meeting Agenda

February 11th 2018 3:00 pm | 5700 Cavedale Rd. Glen Ellen CA

Objectives: Plan, & Set Date for “Home Ignition Zone” Seminar, Choose Leadership roles and volunteer’s for Sub- Committee’s

Lisa Warner- Meeting open/Welcome guest and roll call (checked in on notepad)

(1.) 40 min- Form Council,-Choose leadership teams and volunteer for Sub-Committees

Chairs/Assignments to be decided on:

- Chair
- Co Chair
- Scribe (secretary)
- Finance (treasurer)
- Grant Coordinator

Sub- Committee’s

- Director- (PR/Tech/Website)
- Director- (planning & project management)

(2.) 20 min -Special Guest Steve Gort with California Fire Safe Council

- Presentation and overview of Home Ignition Zone Seminar.

(3.) 10 minutes- Plan Home Ignition Zone Seminar

- Select Date & Time for Seminar
- Assign task of sending out mass mailing
- Decide on how to collect RSVP (eventbrite.com, emailing etc?)
- Details to be planned at sub committee meeting

(4.) 20 minutes.- Meeting Close

- Q & A
- Reminder to update Google Doc with member info & skills
- Items to be carried over to next meeting
- Next Meeting Date March 4th 3:00 5700 Cavedale Rd Glen Ellen